

**ACCOUNT EXECUTIVE
185 SOLUTIONS
DURBAN**

CORE PURPOSE OF THE JOB:

Account Management through solid understanding of the client's retail workflow and the client's business and to manage all advertising POS and corporate jobs through the Integrator Software System.

KEY PERFORMANCE AREAS:

- To maintain an excellent relationship with the aim to increase sales
- Actively seek out additional print business
- Correctly brief jobs into production via PrintNav
- Ensure clear communication to all relevant parties on the progress of work in production
- Process and follow up on invoicing through internal channels

QUALIFICATIONS / EXPERIENCE:

- Relevant tertiary qualification with 3-5 years' experience within advertising/FMCG/retail industry
- Understanding of printing process and techniques
- Strong knowledge of Retail promotion workflow
- Business acumen

BEHAVIOURS & ATTRIBUTES:

- Client focused and flexible
- High attention to detail
- Work with multiple projects under strict deadlines
- Team player
- Strong communication and organisation skills

The advert has minimum requirements listed.
Management reserves the right to use additional / relevant information as criteria careers@hirtandcartergroup.co.za
Closing date for applications is Monday 8th March 2021.