

**FIELD DTP OPERATOR
185 SOLUTIONS
NORTH RAND**

CORE PURPOSE OF THE JOB:

To ensure artwork is visually appealing as per company's specifications and print ready as per technical and clients' briefing specifications.

KEY PERFORMANCE AREAS:

- Accuracy of artwork produced
- Turnaround time of proofs done and supplied to client
- Keeping the client's brand integrity in a high standard
- Following client and management requests to exceed client's expectations
- Analyses, identifies and advises technical team or repro supervisor of potential print problems
- Maintain excellent customer service standards

QUALIFICATIONS / EXPERIENCE:

- A tertiary qualification in DTP with at least 2-3 years relevant experience in DTP Design/Layout and a sound knowledge of the printing industry
- Experienced in doing leaflet layouts for retail groups
- Understanding of desktop publishing skills and techniques on an Apple Mac platform
- Knowledge of DTP software packages

BEHAVIOURS & ATTRIBUTES:

- High level of verbal and written communication skills
- Self-starter, self-motivated team player and well organised
- Work with multiple projects under strict deadlines
- Customer focused, flexible, and conscientious

The advert has minimum requirements listed.

Management reserves the right to use additional / relevant information as criteria careers@hirtandcartergroup.co.za

Closing date for applications is Monday 19th April 2021.