

***SUPERVISOR: RETAIL ANALYTICS
SILO
DURBAN***

CORE PURPOSE OF THE JOB:

The Supervisor Retail Analytics would need to ensure that data integrity and accuracy is maintained at all times in order to provide good service to retail customers.

KEY PERFORMANCE AREAS:

- Ensure 100% accuracy of retail reports
- Ensure timeous deliveries of reports to a schedule, manage this schedule with weekly team meetings and contact reports
- Develop workflow for data production
- Create new methods of data reporting and improved accuracy through platform and system improvements
- Assess areas where resource and focus are required and implement back up plans to deal with potential delays and problems
- Project management reports and processes
- Customer interaction and relationship maintenance
- Efficiently resolve all customer complaints

QUALIFICATIONS / EXPERIENCE:

- Relevant tertiary qualification with at least 2-3 years experience in a similar role
- Knowledge of data and statistics, report formatting and structure and data mapping
- Experience working with retail promotions is advantageous
- Advanced Excel skills

BEHAVIOURS & ATTRIBUTES:

- Highly analytical
- Process driven
- Supervisory skills
- Strong communication skills
- Ability to manage multiple deadlines
- Team player

The advert has minimum requirements listed.

Management reserves the right to use additional / relevant information as criteria careers@hirtandcartergroup.co.za
Closing date for applications is Friday 6th October 202.