

**FINANCIAL ACCOUNTANT  
HIRT & CARTER  
DURBAN**

**CORE PURPOSE OF THE JOB:**

The Finance Accountant will provide support to the Group by managing the following financial responsibilities and any other related administrative duties.

**KEY PERFORMANCE AREAS:**

- Monthly maintenance and preparation of company and tax Fixed Asset registers
- Accurately load and maintain payments on local and foreign banking platform
- Prepare and reconcile all balance sheet recons
- Manage company credit & fleet cards including expensing as per the schedules
- Process and reconcile bank recons
- Process and reconcile large volume of intercompany transactions
- Provide support for year-end audits

**QUALIFICATIONS / EXPERIENCE:**

- Relevant tertiary qualification in Financial Accounting or similar with at least 2 to 3 years' experience in a similar role
- Prior experience utilising systems
- Advanced Excel ability

**BEHAVIOURS & ATTRIBUTES:**

- High degree of ethics and honesty
- Ability to prioritize workload to meet deadlines
- Problem-solving ability
- Highly organized and flexible
- Team player

The advert has minimum requirements listed.  
Management reserves the right to use additional / relevant information as criteria.

Email: [careers@hc.co.za](mailto:careers@hc.co.za)

**Closing date for applications is Friday, 18<sup>th</sup> April 2025**